

Part Time Registration Form
2024-2025**Student Information**

Name: _____ Family Name: _____
DOB: _____ Male/Female: _____
Subject: _____ Starting Date: _____
Phone Number: _____ Grade/Level: _____
Address: _____
Email Address: _____

Class Description

Number of Classes: _____ Duration: _____
Day (s): _____ Time: _____

Payment

Fee: \$ _____
Paid in full, Based on _____ Sessions Yes No
Describe: _____

Emergency Contact Information

Name: _____ Family Name: _____
DOB: _____ Relation: _____
Phone Number: _____
Address: _____
Email Address: _____

Academy Explanation

1. I understand that I am receiving the perfect services of this Academy and I believe they do their best.
2. I understand that I am coming to this academy to learn (a) subject(s).
3. I understand that I cannot expect more than anything other than the subject I applied from this Academy.
4. I understand that all teachers in this academy have enough experience to teach different courses.
5. I understand that I have to be evaluated for the ESL classes to be fitted in the right level.
6. I understand that during the term, I may have different activities to improve my applied subjects and I am aware of it.
7. I understand that Daryk Academy does not provide me any books or CDs regarding the lessons.
8. I understand that some copies will be given as I may require and will be charged **15** cents per page for it.
9. I understand that Daryk Academy has a safe and healthy area although I have to be responsible for my own health and safety.
10. I understand that I have to be **on time** for any subjects during the term otherwise Daryk Academy is not responsible for the recovery time of that period.
11. I understand that there are no recoveries or make up classes for the missing ones for the group ones.
12. I understand that I can save my missing class if I notice the Academy 3 Hours prior to the actual class. (Private class only)
13. I understand that I have received all information about taken course(s) and I am aware of the teacher, materials and the method of teaching.
14. I understand that I cannot invite any guests in the class without a written approval from the principal.
15. I understand that I can communicate with my teacher just via Email. No phone number requests will be permitted.
16. I understand as a school policy, filming a class or recording my teacher's voice is prohibited unless the teacher agrees in the written note.

Course Cancellation - Removal or Drop Course

1. I understand that this Academy has right to remove me or my family member from the course in case of my unprofessional attitude and behaviour, harassment.
2. I understand and am aware that in case of attitude removal I will not receive any refunds and will have no claims on that.
3. I understand and am aware that the cause of not sitting in the level that I am required and asked to, may remove me from the course after registration without any refunds.
4. I understand that Daryk Academy has the right to remove me or my family member from the course in case of absence repetition (**2 times**) **without any refunds**.

5. I understand and agree that I have to **call 1 day before** the class in regards of cancellation otherwise Daryk Academy has the right to charge me in full for that class. (Private Class)
6. I understand and agree that for late course dropping, I will be charged 50% of the term for the first and second classes, 75% form the third and fourth and will receive no refunds after the fifth class. (Group courses)
7. I understand that the payment for the selective subject will not be returned after 1 month after the last class in case of cancellation.
8. I understand that in case of registration and cancellation, (not using a class), Daryk Academy will charge 20% of the total payment as a registration fee.

Signature

I, _____, acknowledge that I am registering myself or my family member into this Course and agree to all the terms and condition mentioned above. As I am fully understood and believed the nature of this Academy, will have no claims for any of these terms and conditions later.

By signing this form, I agree to all terms and condition written in here and on Daryk's website.

Registrant Signature

Principal

Date & Signature

Date & Signature